



SOUTHEAST MINNESOTA RECYCLERS' EXCHANGE

*Cooperative marketing * market development * materials exchange*

507-328-7022

SEMREX Technical Committee Meeting

Friday, September 22, 2017

10:00 a.m.

Red Wing Solid Waste Campus - Conference Room

1873 Bench Street

Red Wing, MN

AGENDA

-  10:00 Call Meeting to Order & Approve Minutes

-  10:05 Director's Update – Sharon Schriever

-  10:20 Challenges and Opportunities Discussion – All
 - Next Steps

-  11:20 MPCA Updates

-  11:30 Member Updates – All

-  12:00 Adjourn

If you cannot attend, please contact Sharon

SEMREX TECHNICAL COMMITTEE
August 25, 2017
Scoping Document Development Meeting

Members Present: Scott Golberg, Steele County; Georgette Hanson, Waseca County; Jean Lundquist, Blue Earth County; Rita Cole Dodge County; Scott Martin, Olmsted County; Mark Goskeson, Freeborn County; Jeff Weaver, Mower County.

Others Present: Anna Kerr, MPCA; Ben Crowell, MPCA; Sharon Schriever, SEMREX

The meeting was called to order at 9:14 a.m. by Scott Martin. A motion was made by Jean Lundquist to approve the minutes of the August 11 meeting as written. Second by Mark Goskeson. Motion carried.

Development of Scoping Document for Regional Plan – The first item discussed was the roles and responsibilities. It was determined that the Point Person for collecting all of the data will be Sharon. Staff will review and respond to correspondence, and take to individual County Board level as necessary. The MPCA staff will facilitate the development meetings, provide information, and provide informational presentations on items like the Goal Volume Table, and work with MPCA staff to try to simplify the Certificate of Need (CON) process.

The intent is to have the following for the Joint Powers Board to review by their December 1 meeting:

- A formatted work plan
- Map of the waste sheds
- A review of the Solid Waste Management Plan (SWMP) Checklist reviewed and indicate which pieces will be completed by staff and which will be completed by a consultant
- A review of the benefits for each individual member entity
- A review of regional benefits
- Timeline for moving forward with development of a Regional SWMP
- Funding sources and breakdown

The next meeting of the Technical Committee is set for September 22. Sharon will let members know the location once it is confirmed.

Homework - Prior to the September 22 meeting:

- Sharon and the MPCA staff will meet (September 8) to draft a timeline to be complete and submitted to members for review by September 15.
- Members will review the timeline and be prepared to comment prior to, or at the September 22 meeting.
- Each member will develop a list of benefits and challenges for regional planning specific to their County/City.
- Ben will gather information about how many hours have been required for development of other SWMP's.

Meeting adjourned at 10:27 a.m.

Respectfully Submitted,

Sharon Schriever

SEMREX REGIONAL PLAN - SCOPE DOCUMENT OUTLINE

- **Mission/Goal:**
To optimize the solid waste management services and resources within the SEMREX region through the development of a regional solid waste management plan.

- **Roles & Responsibilities**
 - A review of the Solid Waste Management Plan (SWMP) Checklist reviewed and indicate which pieces will be completed by staff and which will be completed by a consultant

- **Budget**
 - Costs
 - Funding Opportunities
 - Fiscal Agent

- **Opportunities and Challenges of Regional Planning**
 - Individual Counties
 - Regionally

- **Timeline**
 - Gant Chart
 - Goal End Date – June 30, 2022

- **Current System**
 - Description & Map of the waste sheds and material flow

SEMREX SOLID WASTE PLAN DEVELOPMENT TIMELINE

Include in JPB Timeline	Task	Start	Finish
	Tech Committee meeting to discuss level of staff involvement		
	Tech Committee develop recommendation for staff vs. consultant work breakdown	8/25/2017	11/1/2017
X	Develop scoping document	8/25/2017	11/9/2017
	Send Scoping Document & supporting material to JPB	11/17/2017	11/17/2017
X	Approval by JPB to move forward with Regional Planning Effort	12/1/2017	12/1/2017
	Develop Resolution for individual Boards/Councils	12/4/2017	1/1/2018
X	Approval by individual County/City Board's supporting Regional Plan	1/2/2018	1/31/2018
	Determine alternative funding sources		
	Secure Funding/Seek assistance from MN legislature.		
X	Legislative/SEMREX/local/MPCA for funding request. Will it be staff drivers? Do we hire a consultant?		
	Find out who would provide legal review of RFP		
X	Develop RFP for consultant portion of work (research/develop scoring criteria)		5/10/2019
	Purchasing Div., attorney (MCIT?) approvals		
	Tech Committee approval of RFP & recommendation to JPB		
X	JPB approve RFP for regional planning		6/7/2019
	Advertise Proposals		
	Tech Committee Review Proposals		
X	JPB approval of consultant bid		12/6/2019
X	Develop Plan		11/10/2021
X	Submit final draft to MPCA for formal review		
X	County approval of final draft of Plan		
X	Public Notice		
	Review and respond to comments		
X	Potential Public Meeting/Hearing (if requested during public notice)		
X	Final Plan Approval by MPCA		6/1/2022
X	Final Plan Adoption by resolution of individual Member Boards/Council	6/1/2022	6/30/2022